

# North Douglas S.D. 22

Code: CCC

Adopted: 11/21/83

Revised/Readopted: 3/28/94, 8/28/17

## Hiring of Licensed Administrators

The district shall provide for school Administrators/Principals as needed allowing for appropriate supervision of employees, students, and overall supervision of the building operations. Position descriptions shall be developed by the superintendent, approved by the Board and persons shall be employed who best fit these descriptions as recommended by the superintendent.

The following procedures shall be followed in the selection of persons for administrative and/or supervisory positions:

When a vacancy arises or is contemplated, the administrative office shall make such information known.

A District Administrative shall be submitted.

The credentials of each applicant shall be checked by the office of the superintendent.

Administrative positions in the school district will be filled by persons who hold the proper administrative credentials.

The superintendent shall recommend to the Board the name and salary schedule for recommended candidate(s).

END OF POLICY

---

### Legal Reference(s):

[ORS 332.505](#)